

## Employment Contract Extension

We are pleased to extend your contract for the position of **Specialist Software Test Engineer** with **Marquis Technologies LTD**. You are presently working in Hong Kong.

This contract extension of employment is entered into between **Marquis Technologies LTD** (hereinafter referred to as “Employer”) and **Mr. Thejaswi Govind** (hereinafter referred to as “Employee”) under the terms and conditions of employment below:

- 1. Commencement of Employment †**      Effective from **22<sup>nd</sup> April 2025**

✓ for a fixed term contract for a period of **1 year**,  
ending on **21<sup>st</sup> April 2026**

Your employment shall become valid only if you have obtained a working visa from the HKSAR government and have arrived in Hong Kong ready for work. If you have not obtained a working visa from the HKSAR government on or before 22<sup>nd</sup> April 2025 this employment will delay and commence after you have obtained a working visa from the HKSAR government and have arrived in Hong Kong ready for work.
- 3. Position and Section Employed**      **Specialist Software Test Engineer**
- 4. Place of Work**      20 F, Champion Building 287-291, DES VOEUX Road Central, Sheung Wan, Hong Kong
- 5. Working Hours †**      ✓ Fixed, at **6 days** per week, **8 hours** per day,  
from **9:00 am** to **5:30 pm**
- 6. Meal Break †**      ✓ Not-fixed, at **30 minutes** per day, \*with pay  
Meal break is not counted as working hour(s)
- 7. Rest Days †**      ✓ On every **1 day a week**, with pay
- 8. Wages**

**(a) wage rate †**      Basic wages of **Hong Kong Dollar 31900 Gross Per Month**  
plus the following allowance(s) : Housing and Insurance.

**(b) payment of wages & wage period(s) †**      ✓ Every month, on **Last** day of the month  
for wage period from 25th day of the month to 25th day of the following Month

**Marquis Technologies LTD**

20f Champion Building, 287-291 Des Voeux Road Central, Sheung Wan, Hong Kong

**9. Holidays**

The Employee is entitled to:

- ✓ public holidays

**10. Paid Annual Leave †**

- ✓ The Employee is entitled to **7** paid annual leave according to the provisions of the Employment Ordinance.

**11. Sickness Allowance †**

- ✓ The Employee is entitled to sickness allowance according to the rules of the Employer under the following circumstances:
  - If the number of sickness days taken is **3** day(s) or below, an appropriate medical certificate in support of the sick leave *\*is / is not* required <sup>note</sup>.
  - If the number of sickness days taken is **2** day(s) or more, an appropriate medical certificate in support of the sick leave is required.

**12. Termination of Employment Contract**

A notice period of **30 Days**  
an equivalent amount of payment in lieu of notice (notice period not less than 7 days)  
During the probation period (if applicable) :  
- within the first Three months: without notice or payment in lieu of notice  
- after the first Third month: a notice period of **30 days**  
or an equivalent amount of payment in lieu of notice (notice period not less than 7 days)

**17. Mandatory Provident Fund Scheme †**

The Employer and the Employee are to make contributions towards the Mandatory Provident Fund Scheme in accordance with the requirements specified in the Mandatory Provident Fund Schemes Ordinance.

- In addition to the mandatory contribution**, the Employer provides monthly voluntary contribution to the Mandatory Provident Fund Scheme *\*in the amount of \$ \_\_\_\_\_ / at a rate of 5 % of the Employee's monthly wages.*
- In addition to the mandatory contribution**, the Employee provides monthly voluntary contribution to the Mandatory Provident Fund Scheme *\*in the amount of \$ \_\_\_\_\_ / at a rate of 5 % of the Employee's monthly wages.*

**19. Others**

The Employee is entitled to all other rights, benefits or protection under the Employment Ordinance, the Minimum Wage Ordinance, the Employees' Compensation Ordinance and any other relevant Ordinances.

(If applicable) Additional rules and regulations, rights, benefits or protection promulgated under \_\_\_\_\_ the *\*Company Handbook* /

\_\_\_\_\_ also form part of this contract.

The Employer and the Employee hereby declare that they understand thoroughly the above provisions and agree to sign to abide by such provisions. They shall each retain a copy of this contract for future reference.

*Signature of Employee*

*Signature of Employer or  
Employer's Representative*



\_\_\_\_\_  
Name in full: \_\_\_\_\_

\_\_\_\_\_  
Name in full: Sukhpal Singh Jain

Hong Kong I.D. No.: \_\_\_\_\_

\_\_\_\_\_  
Position held: Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_



\_\_\_\_\_  
Chop of the Company