

## Employment Contract Extension

This contract of employment is entered into between **Marquis Technologies LTD** (hereinafter referred to as “Employer”) and **Mr. Yogendra Singh** (hereinafter referred to as “Employee”) under the terms and conditions of employment below.

This contract of employment shall be read in conjunction with your employment agreement dated **22nd February 2023** (hereinafter referred to as “Original Agreement”). We are pleased to extend your position of **Manager (Engineering)** with **Marquis Technologies LTD**. Your contract is extended to work in **Hong Kong** for a duration of 2 years.

- 1. Extension of employment**

The Employer and Employee hereby agree to extend the term of the Original Agreement. The extended term will be effective from **31st March 2025** for a fixed term contract for a period of 2 years, ending on **31st March 2027**.
- 2. Position and Section Employed**

The Employee shall continue in their current role as **Manager (Engineering)** with the same job responsibilities as defined in the Original Agreement
- 3. Place of Work**

20 F, Champion Building 287-291, DES VOEUX Road Central, Sheung Wan, Hong Kong
- 4. Working Hours**

✓ Fixed, at **6 days** per week, **8 hours** per day, from **9:00 am** to **5:30 pm**
- 5. Meal Break †**

✓ Not fixed, at **30 minutes** per day, \*with pay  
Meal break is not counted as working hour(s)
- 7. Rest Days †**

✓ On every **1 day a week**, with pay
- 8. Wages**

The Employee's compensation, including benefits, shall remain the same during the extension period, unless otherwise there is an addendum to this contract.  
Effective from 1st May 2024, the revised basic wages will be **Hong Kong Dollar Gross 35,380 per month.**  
plus, the following allowance(s): Housing and Insurance.

**(a) wage rate †**

**(b) payment of wages & wage period(s) †**

✓ Every month, on **Last** day of the month  
for wage period from 25th day of the month to 25th day of the following Month
- 9. Holidays †**

The Employee is entitled to:  
✓ public holidays
- 10. Paid Annual Leave †**

✓ The Employee is entitled to 11 paid annual leave according to the provisions of the Employment Ordinance.

- 11. Sickness Allowance †**
- ✓ The Employee is entitled to sickness allowance according to the rules of the Employer under the following circumstances:
- If the number of sickness days taken is **3** day(s) or below, an appropriate medical certificate in support of the sick leave *\*is / is not* required <sup>note</sup>.
  - If the number of sickness days taken is **2** day(s) or more, an appropriate medical certificate in support of the sick leave is required.
- 12. Termination of Employment Contract**
- A notice period of **30 Days**  
an equivalent amount of payment in lieu of notice (notice period not less than 7 days)  
During the probation period (if applicable) :
- within the first Three months: without notice or payment in lieu of notice
  - after the first Third month: a notice period of **30 days**  
or an equivalent amount of payment in lieu of notice (notice period not less than 7 days)
- 17. Mandatory Provident Fund Scheme †**
- The Employer and the Employee are to make contributions towards the Mandatory Provident Fund Scheme in accordance with the requirements specified in the Mandatory Provident Fund Schemes Ordinance.
- **In addition to the mandatory contribution**, the Employer provides monthly voluntary contribution to the Mandatory Provident Fund Scheme *\*in the amount of \$ \_\_\_\_\_ / at a rate of 5 % of the Employee's monthly wages.*
  - **In addition to the mandatory contribution**, the Employee provides monthly voluntary contribution to the Mandatory Provident Fund Scheme *\*in the amount of \$ \_\_\_\_\_ / at a rate of 5 % of the Employee's monthly wages.*
- 19. Others**
- The Employee is entitled to all other rights, benefits or protection under the Employment Ordinance, the Minimum Wage Ordinance, the Employees' Compensation Ordinance and any other relevant Ordinances.
- (If applicable) Additional rules and regulations, rights, benefits or protection promulgated under \_\_\_\_\_ the *\*Company Handbook* / \_\_\_\_\_  
also form part of this contract.

The Employer and the Employee hereby declare that they understand thoroughly the above provisions and agree to sign to abide by such provisions. They shall each retain a copy of this contract for future reference.

*Signature of Employee*

*Signature of Employer or  
Employer's Representative*



\_\_\_\_\_  
Name in full: Yogendra Singh

\_\_\_\_\_  
Hong Kong

\_\_\_\_\_  
Date: 19-10-2024

\_\_\_\_\_  
Name in full: \_\_\_\_\_

\_\_\_\_\_  
Position held: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Chop of the Company