

HARSH SHINDE

Navi Mumbai, India, Trimurti CHS, GL 3-4, Room no:-09, Sector 6,Ghansoli, 400701

harshrshinde14@gmail.com 7400294852

SUMMARY

Dedicated and detail-oriented **B.Com** student with a solid foundation in accounting and finance. Proficient in Tally, MS Excel, GST, and basic taxation principles. Strong understanding of financial statements, bookkeeping, and reconciliation processes. Eager to apply academic knowledge in a practical setting and contribute to a dynamic finance or accounting team. Quick learner with strong analytical skills and a positive attitude toward growth and learning

EXPERIENCE

❖ Inventory Executive, Marquis Technologies Private Limited Jun 2025 — Current
Navi Mumbai

- Managed inventory levels to optimize stock availability and minimize shortages.
- Implemented tracking systems for efficient inventory management.
- Coordinated with suppliers to ensure timely delivery of products.
- Conducted regular audits to maintain accuracy of inventory records.

❖ Chartered Accountant Intern, Susha Consultancy Pvt Ltd Sep 2024 — Oct 2024
Navi Mumbai

As a Chartered Accountant, I handle purchase and sales vouchers with a focus on accurate bookkeeping and transaction recording. I also conduct GST portal verification, ensuring correct data reconciliation, proper ITC claims, and timely return filing. My work supports financial accuracy and statutory compliance.

EDUCATION

❖ Pillai College of Arts , Commerce and Science 2022 — 2025
Bcom. Accounting and Finance, Panvel
7.85 CGPA

❖ TILAK COLLEGE OF SCIENCE,COMMERCE AND ARTS 2020 — 2022
12th COMMERCE, Vashi
71.83%

❖ ST. Xavier's High School 2009 — 2020
10Th SSC Board, Airoli
60.20%

SKILLS

MS Excel ❖❖❖❖❖ Financial Accounting ❖❖❖❖❖
Accounts Payable & Receivable ❖❖❖❖❖ Communication Skills ❖❖❖❖❖
Attention to Detail ❖❖❖❖❖