

Candidate Information Form

PERSONAL DETAILS		
Name of Applicant: Surname Mehandiratta Middle First Shilpa		
Date of Birth (dd/mm/yy): 28/08/1983		
Sex: Female		
Father's Name: Mr. Ashok Kumar Arora		
Home Phone:	Office Phone:	Mobile: 9811929528

EMPLOYMENT RECORD: Starting with your present or most recent employer, please list last 2 employments. When listing consulting or temporary assignments, under "Employer", state the name of the consulting or temporary agency that placed you at the client site. Complete and accurate dates (month/year) must be provided.			
EMPLOYER 1 (Current): Terracis Technologies Ltd	Employee Id: 91073	From (mm/yy): 4 Jan 2016	To (mm/yy): 7 March 2022
Street Address: 3rd Floor, Tower A, Ocus Technopolis, Sector-54 Golf Course Road, Gurugram-122011, Haryana		Employer's Phone No.:	Remuneration/Salary:
City: Gurgaon	State: Haryana	Country: India	Postal Code: 122011
Job Title:	Reason for leaving:		
Employment Status: <i>(Please check the relevant box)</i>	Supervisor's Details:		
<input checked="" type="checkbox"/> Full Time			
<input type="checkbox"/> Contract /Through Outsourcing Agency			
Outsourcing Agency Details:			
Name:			
Address:			
Tel No.:			
Description of Duties:	HR Manager's Details:		
	Name:		
	Phone No.:		
	E-mail id: <i>(Preferably official)</i>		
Current Employment Authority Provided If No When	Yes/No		

All details are compulsory

Strictly Private & Confidential

EMPLOYER 2:	Employee Id:	From (mm/yy):	To (mm/yy):
Street Address:		Employer's Phone No.:	Remuneration/Salary:
City:	State:	Country:	Postal Code:
Job Title:		Reason for leaving:	
Employment Status: <i>(Please check the relevant box)</i>		Supervisor's Details:	
<input type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name:	
Outsourcing Agency Details:		Title:	
Name:		Phone No.:	
Address:		E-mail id: <i>(Preferably official)</i>	
Tel No.:		HR Manager's Details:	
Description of Duties:		Name:	
		Phone No.:	
		E-mail id: <i>(Preferably official)</i>	



All details are compulsory

Strictly Private & Confidential

EMPLOYER 3:	Employee Id:	From (mm/yy):	To (mm/yy):
Street Address:		Employer's Phone No.:	Remuneration/Salary:
City:	State:	Country:	Postal Code:
Job Title:		Reason for leaving:	
Employment Status: <i>(Please check the relevant box)</i>		Supervisor's Details:	
<input type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name:	
Outsourcing Agency Details:		Title:	
Name:		Phone No.:	
Address:		E-mail id:	
Tel No.:		<i>(Preferably official)</i>	
		HR Manager's Details:	
		Name:	
Description of Duties:		Phone No.:	
		E-mail id:	
		<i>(Preferably official)</i>	

All details are compulsory

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EMPLOYER 4:	Employee id:	From (mm/yy):	To (mm/yy):
Street Address:		Employer's Phone No.:	Remuneration/Salary:
City:	State:	Country:	Postal Code:
Job Title:		Reason for leaving:	
Employment Status: <i>(Please check the relevant box)</i>		Supervisor's Details:	
<input type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name:	
Outsourcing Agency Details:		Title:	
Name:		Phone No.:	
Address:		E-mail id:	
Tel No.:		<i>(Preferably official)</i>	
		HR Manager's Details:	
		Name:	
Description of Duties:		Phone No.:	
		E-mail id:	
		<i>(Preferably official)</i>	

All details are compulsory

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DECLARATION & LETTER OF AUTHORIZATION

- I certify that the statements made in this application are valid and complete to the best of my knowledge. I understand that false or misleading information may result in termination of employment.
- If upon investigations, any of this information is found to be incomplete or inaccurate, I understand that I will be subject to dismissal at any time during my employment.
- I hereby authorize **the Company** and/or any of its subsidiaries or affiliates and any persons or organizations acting on its behalf (**TP**), to verify the information presented on this application form and to procure an investigative report or consumer report for that purpose.
- I hereby grant authority for the bearer of this letter to access or be provided with full details of my previous records. In addition, please provide any other pertinent information requested by the individual presenting this authority.
- I hereby release from liability all persons or entities requesting or supplying such information.
- I authorize **the Company** to contact my present employer. Yes No
- I have read, understand, and by my signature consent to these statements.

SIGNATURE:

Shilpa

DATE:

NAME (IN BLOCK LETTERS):

DOCUMENTS REQUIRED (COMPULSORY)	ATTACHED YES / NO
Copy of all past Employment Appointment & Relieving Letters / Salary Slips with employee code	

All details are compulsory

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